

**WETHERINGSETT CUM BROCKFORD PARISH COUNCIL**  
**Minutes of the meeting held 15 July 2015**

Present: Cllrs R Anscombe (Chairman), Mrs E Aldred, Mrs A Arnold, Mrs C Nickson, B Lacey and Mrs S Perry

1. **Apologies for absence** were received from Cllrs T Alston, J Leadbetter, County Cllr A Stringer and District Cllr G Horn.
2. **To receive declarations of interest relating to items on the agenda** – none
3. **To receive the following reports:**
  - Police – a written report had been circulated and attached to the Minutes.
  - County Cllr – a written report had been circulated and attached to the Minutes.
  - District Cllr – no report received.
  - Footpaths – vacancy for footpaths warden deferred to next meeting.
4. **MEETING OPEN TO THE PUBLIC** – None.
5. **To approve Minutes of the meeting held 2 June 2015**

Cllr Mrs Arnold proposed approval of the minutes, seconded Cllr Lacey and agreed.
6. **Matters arising from the Minutes for report** – none
7. **To consider co-option of Miss Jennifer Canham to the Council**

Miss Canham had expressed an interest in re-joining the Council. Members agreed Miss Canham had been a useful and knowledgeable member of the Council during her previous term. Cllr Mrs Arnold proposed Miss Canham was co-opted to the Council, seconded Cllr Mrs Aldred and unanimously agreed.
8. **To consider additional co-options to fill parish council vacancies**

A notice advertising the vacancies had been included in the parish magazine. Due to her involvement with the village hall project, it was suggested that Miss Sarah Payne was asked whether she would consider joining the council. The Chairman to pursue.
9. **To consider planning applications for recommendation to MSDC:**
  1. 1988/15 : Trade County Distributions Ltd, Mendlesham Industrial Estate – erection of front, rear and roof extension to form a chalet bungalow. Cllr Mrs Arnold proposed a recommendation of approval, seconded Cllr Mrs Nickson and agreed.
  2. 3519/13 : Land rear of Ceva Logistics, Norwich Road – outline planning permission for erection of three B8 use storage units with new access arrangements. Members recommended refusal on the grounds there should be no new accesses onto the A140 and that the existing access should be used.
10. **Planning Decisions received from MSDC**
  1. 1602/15 : Crossing Cottage, Pitman's Corner – Installing external wall insulation to the whole property. Planning Permission Granted.
11. **Wetheringsett Village Hall** – report on Charity Commission Trustee requirement and appointment of additional Trustee. Deferred to next meeting pending report from Cllr Leadbetter.
12. **To consider provision of speed awareness scheme (Vehicle Activated Sign)**

Enquiries to be made with Pettaugh Parish Council as to process to provide a VAS
13. **To consider installation of a Wetheringsett defibrillator**

Due to the widespread nature of the village it was agreed that advice should be taken as to whether Wetheringsett was suitable for provision of this equipment. The Chairman agreed to speak to Dr Herman.
14. **Dog Fouling – Hockey Hill**

Cllr Mrs Nickson reported on the Primary School Anti Dog Fouling Poster competition at the village fete. The competition had been successful and it had been suggested at the fete that the posters were displayed throughout the village. The Chairman thanked Cllr Mrs Nickson for organizing the competition which had hopefully highlighted the problem and would encourage dog owners to clear up after their dogs. Cllr Mrs Perry suggested that provision of official anti dog fouling notices was pursued. Clerk to obtain details and costs from MSDC Environmental Health. It was agreed the provision of a dog bin would be reconsidered following the success or not of the school poster display and/or official notices.
15. **Play Area report**

Cllr Mrs Arnold reported that a small amount of maintenance was required to the double gate and she would arrange for this to be dealt with. The play equipment had been inspected and all was in order. Cllr Mrs Arnold agreed to carry out weekly inspections of the equipment.
16. **Wetheringsett Onesuffolk Website**

The clerk reported a Wetheringsett cum Brockford website had been registered with Onesuffolk. To assist with

uploading documents to the site SALC was offering website courses at a cost of £40. It was suggested the Clerk attend one of these courses. Cllr Mrs Arnold proposed the payment of £40, seconded Cllr Mrs Aldred and agreed.

17. **Proposed Wetheringsett Footpath leaflet**

Rather than starting a new leaflet from scratch it was suggested the leaflet produced some years ago was updated. Members to bring a copy of the previous leaflet to the next meeting for consideration.

18. **To agree Twitter items** – none

19. **Finance**

1. To consider.137 donation requests – none

2. Accounts for Payment

Mid Suffolk District Council – Parish Council Election expenses £87.50

Clerk’s salary and expenses – June 2015 £245.20

Internal Audit fee 2014/15 £141.60

Cllr Mrs Arnold proposed payment of the above accounts, seconded Cllr Lacey and agreed.

3. Finance report

A copy of the Internal Audit Report had been circulated. Item to be included on next agenda.

Bank balances at 6.7.15: Business Saver Account - £9148.97

Community Account - £8808.17

Village Hall account - £93.46

20. **Clerk’s report/correspondence**

Town Lane Hedges – a response had been received from Suffolk CC Highways that the hedges would be monitored with view to carrying out pruning during September. Cllr Lacey stated he believed the problem was urgent, this was a busy haulage route and vehicles had to travel well away from the side of the road, this was particularly dangerous at the bend. It was agreed this view was reported back to Suffolk CC Highways.

Improvements to A140/Park Green junction – awaiting response from Suffolk CC Highways.

Potholes – Station Road and Lacey’s Corner. These had been completed.

SALC Local Councillor publication – circulated. Enquires to be made as to whether this was available via email.

21. **Chairman’s Urgent Business** – none

22. **Any other business for information exchange/agenda requests**

Apologies – Cllr Mrs Perry stated that in view of the cancellation of the regular meeting due 6 July, that members give at least one days notice if they are unable to attend. This would enable prior cancellation of the meeting and members informed.

Planning Meeting at Eye – Cllr Mrs Nickson had attended the meeting and would report at the next meeting.

23. **Date of next meeting – Monday 3 August 2015**

Meeting closed 8.35pm

Signed:

Chairman

Date: