

Wetheringsett cum Brockford Parish Council
Minutes of the meeting held Monday 6 January 2020, 7pm at the Village Hall, Wetheringsett

Present: Cllrs Mrs E Aldred, Mrs A Arnold, T Alston, D Brown, Mrs E Cain, Mrs C Estcourt, Mrs S Gibbs, Mrs H Green, B Lacey and M Pease. County and District Cllr A Stringer

1. **Apologies for absence** were received from the Chairman, Cllr C Harvey. In the absence of the Chairman, the Vice Chairman chaired the meeting.
2. **Declarations of Interest relating to items on the agenda** – none.
3. **To receive the following report:**
 - Police – report available online. It was noted there had been two burglaries reported locally.
 - County Councillor – Cllr Stringer presented his written report – copy attached to the minutes.
 - The ongoing flooding issue on Station Road was raised. Cllr Stringer stated the flood had been reported via the County Council reporting tool. Highways would investigate whether it was due to a blocked drain or highway gully. The use of sandbags to prevent overspill on to the road was suggested. Cllr Stringer reported local authorities no longer supplied sandbags.
 - Outstanding repairs to the bridge handrail at the Church was raised. Cllr Stringer stated the repair had been reported but yet to be dealt with.
 - District Council – Cllr Stringer reported on finances relating to the District Council housing revenue account. Village Hall floor – Cllr Stringer would supply details of a suitable floor wax.
 - Public Rights of Way – Footpath 5, Griffin Lane – the first footbridge had a rotted plank.
 - Trees – Cllr Mrs Aldred reported the small trees had almost all been distributed and planted. There would be more available in the autumn but the supply would end the following year 2021.
4. **Minutes of the parish council meeting held 2 December 2019**

Cllr Mrs Aldred proposed acceptance of the Minutes, seconded Cllr Mrs Escourt and agreed.
5. **Matters arising from the Minutes** – none.
6. **MEETING OPEN TO THE PUBLIC** – no comments.
7. **To consider planning applications for recommendation to MSDC** – none.
8. **Planning Decisions received from MSDC**
 1. DC/19/05102: Land adjacent The Laurels, White Horse Corner – erection of two 2 storey dwellings with associated detached garage buildings, parking and access.
Planning Permission Granted.
 2. DC/19/3245 & Meadow Farm Barn, Blacksmiths Green – discharge of conditions
DC/19/3246: 1767/15 Condition 8 agreement of materials and 3246/15 Condition 3 and 7 insulation. Action required within MSDC specified timetable.
9. **Planning Correspondence**
 1. AP/19/00184: Land to east of Park Hall Cottages, Wetherup Street – notification of appeal against MSDC refusal for erection of two single storey dwellings and associated garaging.
 2. DC/19/05769: Land north of Gracechurch Street, Debenham - Outline Planning Application for 295 dwellings. Cllr Lacey reported on a leaflet and covering email delivered to residents in Wetherup Street, asking residents to send objections to the application to MSDC due to the adverse impact it would have upon the Wetherup Street area, ie increased traffic, prolonged building process, impact on rural views, contrary to the adopted Neighbourhood Plan. The email also suggested residents contacted the Chairman of Wetheringsett cum Brockford PC recommending the parish council also lodged objection to the application on behalf of Wetheringsett village.
Parish Council members considered the above - there was however no name attached to either document, coupled with the fact this was not an agenda item the Council was unable to make any decision at this stage.
10. **Wetheringsett Village Hall**
 1. Village Hall report – Cllr Mrs Gibbs reported a balance of £781.92 in the VH account. Income from the school of £650 was due and also from Curtains Up for their use of the Hall. Handover of the papers to administer the Hall was almost complete.
Suggested future events at the Hall included a VE Day Celebration, Friday May 8 and a 100-year old celebration of the VH building 2020 – include on next agenda for discussion.
 2. School Licence
Confirmation of surrender of the Suffolk CC Licence for use of the hall by the school and a copy of

the Surrender document signed on behalf of Suffolk CC had been received from Suffolk Legal. A signed copy of the new licence between MAT (St Edmundsbury and Ipswich Diocesan Multi Academy Trust) yet to be received.

3. **Arrangements for Village Hall Survey & Cheese & Wine evening 10 January 2020.**
It was estimated 60 parishioners would be attending. The chairman had prepared an agenda for the evening setting out discussion items and options regarding the Hall, ie, a new hall refurbishment of the existing or handing back the hall to the Diocesan Board to manage school and community use. Cllr Pease reported on arrangements for the refreshments.
11. **Use and maintenance of current hall – medium term plan for village hall** - Deferred re. above.
12. **VAS speed awareness report** – none
13. **Play Area report**
Cllr Lacey reported the replacement panel to the slide equipment had been fitted and postcrete work completed. An invoice for the work by PGM Home & Garden Services totalled £205.00. Cllr Mrs Cain proposed approval of the invoice, seconded Cllr Lacey and agreed.
14. **Proposed Neighbourhood Plan**
A further working group meeting was due to be held during January and would be reported to the Next Parish Council. The meeting was pleased to hear Cllr Brown had joined the group.
15. **Wetheringsett Cycle Route**
A final invoice totalling £65.61 had been received for electrical work to provide lighting in the kiosk.
16. **To consider the annual Spring community Litter Pick**
Notification of the national Great British Spring Clean event 20 March – 13 April 2020 had been received from MSDC. Cllr Mrs Aldred would forward the details to the village litter pick organiser and report back on a date agreed for the Wetheringsett annual village litter pick.
17. **Finance**
 1. **To consider s.137 donation requests**
A request had been received from Headway Suffolk a local charity offering rehabilitation, support and care to people with an acquired brain injury, stroke, dementia, MS or other neurological condition.
Cllr Mrs Cain proposed a donation of £100, seconded Cllr Alston and agreed.
 2. **Accounts for Payment**

Community Action Suffolk – Website Hosting 2019/20	£60.00
MSDC – ROSPA Play Area inspection report	£60.22
Clerk sal/expen Dec 2019	£280.28
R Bensly – kiosk lighting (Cycle Route)	£65.61
Headway Suffolk – donation	£100.00

Cllr Alston proposed payment of the above accounts, seconded Cllr Mrs Aldred and agreed.
 3. **Bank Mandate** – another letter had been received from Barclays during December stating personal identification forms were still required for two of the nominated councillors to enable the change of signatories to commence. It was reported these had been returned direct to the bank by the nominated councillors. Cllr Mrs Aldred to contact Barclays to clarify.
18. **To review for adoption of the following Parish Council policy documents:**
(Documents had been circulated to members prior to the meeting)
 1. The Suffolk Code of Conduct – as drafted by SALC – no changes were proposed. Cllr Mrs Cain proposed adoption of the document, seconded Cllr Pease and agreed.
 2. Asset Register 2019/20 – Cllr Pease proposed adoption of the document, seconded Cllr Mrs Cain and agreed.
 3. Risk Assessment 2019/20 – no changes were proposed. Cllr Pease proposed adoption of the document, seconded Cllr Mrs Aldred and agreed.
 4. Financial Internal Controls 2019/20 – Cllr Pease to review for consideration at the next meeting.
19. **Clerk's report/correspondence**
MSDC – notification of Parish Liaison Meeting – Tuesday 4 February 2020 at Stowmarket – noted.
Councillors Training with SALC trainer – Monday 27 January 2020, 7pm at the Village Hall to be confirmed with SALC.
SALC – invitation to nominate a former Chairman to take part in the draw to attend a Buckingham Palace Garden Party on 27 May 2020. Cllr Alston proposed Mr John Leadbetter, was nominated seconded Cllr Mrs Aldred and agreed.
20. **Chairman's Urgent Business** – none
21. **Any other business for information exchange/agenda requests**

Cllr Mrs Cain raised the continuing flooding issue at Collingwood Bridge. It was reported the Council was awaiting a report and advice from Suffolk CC Highways.

22. **Date of next meeting – Monday 3 February 2020, 7pm at the Village Hall.**

Meeting closed 8.25pm

Signed:

Chairman

Date: