

Wetheringsett cum Brockford Parish Council
Minutes of the Annual Parish Council meeting held Tuesday 1 May 2018

Present: Cllrs Mrs E Aldred, Mrs A Arnold, R Anscombe, Mrs E Cain, C Harvey, B Lacey, J Leadbetter, Mrs C Nickson and County Cllr A Stringer. Four members of the public.

1. Election of Chairman

Cllr Mrs Aldred nominated Cllr C Harvey for Chairman, seconded Cllr Mrs Cain. Cllr Leadbetter nominated Cllrs Mrs Nickson, seconded Cllr Mrs Arnold. Cllr Harvey stated that due to his other parish council commitments he would prefer not to stand as chairman at present. There were no other nominations, members therefore agreed Cllr Mrs Nickson was elected Chairman. Cllr Mrs Nickson accepted the Chair and thanked members for their support.

2. Apologies for absence had been received from Cllrs Miss J Canham, T Alston and Ms S Payne.

3. Declarations of interest relating to items on the agenda – none.

4. Election of Vice Chairman

Cllrs Mrs Arnold proposed Cllr Harvey for Vice Chairman, seconded Cllr Mrs Aldred. There were no other nominations. Members unanimously agreed Cllr Harvey was elected vice chairman. Cllr Harvey accepted the role and thanked members for their support.

5. To approve Minutes of the meeting held 9 April 2018

Cllr Anscombe proposed acceptance of the Minutes, seconded Cllr Mrs Cain and agreed.

6. Matters arising from the Minutes for report – none.

7. To appoint Working Groups/Representatives for the following:

Planning – all Councillors

Finance – Cllr Leadbetter

Public Rights of Way – Cllr Mrs Aldred

Trees – Cllr Mrs Aldred

Village Hall – Cllr J Leadbetter

New Village Hall – Cllrs R Anscombe and T Alston

SALC – Cllr Mrs C Nickson

Play Area – Cllr B Lacey

Emergency Planning – Cllr T Alston

GDPR – Cllrs C Harvey and R Anscombe

VAS – Cllr C Harvey

8. MEETING OPEN TO THE PUBLIC

Two members of the public emphasized the importance of the Village Hall to the community and school. The report commissioned by the school on the fabric of the Hall would be interesting. The Hall was losing out on hirings due to its present condition. It was hoped that maintenance work would be carried out so that the Hall could be promoted for hire. The Chairman thanked parishioners for their comments.

9. Town Lane Haulage site

Cllr Anscombe reported he and a Town Lane resident had met with the MSDC Chief Executive and a senior Planning Officer to discuss possible options for use of the site. The options had been discussed with the landowner. The parish council would need to consider the best options for the village as a whole and housing or light industrial use had been mentioned. MSDC would be progressing an assessment of the options discussed.

10. To consider planning application for recommendation to MSDC:

1. DC/18/01413 : The Malt House, The Street – replacement windows to rear and side of property. Cllr Mrs Aldred proposed a recommendation of support, seconded Cllr Anscombe. 7 in favour, 1 abstention. Proposal carried.

11. Planning Decisions received from MSDC

1. DC/18/01093: Long Barn, Pages Greet – erection of orangery. **Planning Permission Granted.**

2. DC/18/00645: The Old Forge, Church Street – Discharge of conditions re. fenestration. **Approved with conditions.**

12. Planning correspondence/street naming

Planning : Rookyrds Cottage, The Steet – The application for two dwellings had been withdrawn.

Street naming – Brockford Street : very little could be done unless residents requested a street name. It was agreed no further action could be taken.

13. Wetheringsett Village Hall

Cllr Leadbetter reported that estimates had been obtained for some of the maintenance work. A lengthy discussion took place as to the best method of progressing repairs, consideration of the work revealed by the school report and the availability of grant/Cil monies. No further action agreed pending receipt of the

school report.

14. New Village Hall/discussions regarding use of All Saints Church

Cllr Anscombe reported he had met with Rev Lall and the Churchwarden regarding the use of part of the church as a community building. Such use would provide a community space and secure the church against future closure. Such a project would require installation of wc's and a kitchen. There were other villages where this type of space had been created within a church. Rev Lall would speak to the PCC and Diocesan Board for their views on such a project.

15. Vas speed awareness report

Cllr Harvey reported on the response to his letter to PCC Timothy Passmore regarding the lack of action by Suffolk Constabulary to the high speeds recorded by the VAS machine in Wetheringsett. The implication of the response stated there were now more Suffolk Constabulary mobile cameras in use. Cllr Anscombe suggested the parish council considered going to the EADT over the lack of action over the last 18 months by the police to the high speeds recorded. Cllr Harvey stated he would respond to the letter and if no further action was put forward agreed the council should consider going to the EADT.

16. Play Area Maintenance – awaiting report from Kompan the play area installers

17. Cemetery and Play area grasscutting

Cllr Lacey report the Play Area had been cut and work would shortly begin on the cemetery.

18. Report on Litterpick held Sunday 22 April 2018

Cllr Leadbetter reported on a successful morning with a reasonable number of volunteers, some 14/15 people. Cllr Leadbetter would store the litter pick equipment for future use.

19. Proposed Wetheringsett Cycle Route – deferred.

20. Finance

1. To consider Section 137 donation requests

A letter had been received from the Wednesday Morning Coffee ladies for a donation towards netting required for display of the poppies on the outside of the church during the forthcoming World War 1 centenary commemoration. Cllr Leadbetter proposed a donation of £100, seconded Cllr Anscombe and agreed.

2. Accounts for Payment

NALC – annual subscription to Local Council Review	17.00
MSDC – dog bin emptying 2018/19	120.00
Clerk – sal/expenses April 2018	270.38
Wetheringsett ladies – Poppy Netting donation	100.00

Cllr Leadbetter proposed payment of the above accounts, seconded Cllr Harvey and agreed.

3. To consider/approve Parish Council annual accounts for year end 31.3.18

The annual accounts had been circulated to members prior to the meeting. Subject to amendment of the insurance value of the village hall and contents, Cllr Anscombe proposed the accounts were adopted, seconded Cllr Mrs Arnold and agreed.

4. To consider and approve annual Accounting Statements, Annual Governance Statement and Certificate of Exemption of External Audit. The Chairman went through the three documents received from the external Auditor, PK Littlejohn.

Cllr Anscombe proposed acceptance of the Exemption of External Audit Certificate, seconded Cllr Leadbetter and agreed.

Cllr Leadbetter proposed acceptance of the Annual Accounting Statement and Annual Governance Statement, seconded Cllr Mrs Cain and agreed.

21. Review of Standing Orders and Financial Regulations

Following NALC recommendations Model Standing Orders were under review. A copy had been circulated showing the amendments proposed by NALC. Item to be included on the next agenda for consideration.

22. Clerk's report/correspondence

GDPR - A number of emails had been received from SALC with recommendations for putting in place Compliance with the new GDPR legislation coming into force on 25 May 2018. Cllrs Anscombe and Harvey would prepare a framework of action to be taken to start the process for compliance.

23. Chairman's Urgent Business – none.

24. Any other business for information exchange/agenda requests

Members recorded their thanks to Cllr Anscombe for having taken on the role of Chairman over the last few years, this had been much appreciated by members and the community.

25. Date of next meeting – Monday 4 June 2018, 7.30pm at the Village Hall.

Meeting closed 10pm

Signed:

Chairman

Date: