

WETHERINGSETT CUM BROCKFORD PARISH COUNCIL
Minutes of the meeting held 6 June 2016

Present: Cllrs R Anscombe (Chairman), M Baker, J Leadbetter, Mrs C Nickson and Mrs S Perry

1. **Apologies for absence** were received from Clls Mrs E Aldred, Mrs A Arnold, T Alston, B Lacey, Miss J Canham and Ms S Payne
2. **Declarations of interest relating to items on the Agenda** – none
3. **To receive the following reports:**
 - Police – no report received
 - District Councillor – no report received
 - County Councillor – Cllr Stringer presented his report (copy attached to Minutes). No questions were raised and the Chairman thanked Cllr Stringer for his attendance and report. Cllr Stringer stated it was unlikely he would be able to attend the July meeting, as he would be at a conference in Bournemouth.
 - Footpaths – it was reported footpaths nos. 52, 54 and 21 were overgrown and becoming difficult to walk. These would be reported to County Public Rights of Way.
4. **MEETING OPEN TO THE PUBLIC** - no comments.
5. **To approve Minutes of the meeting held 9 May 2016**

Cllr Mrs Nickson proposed acceptance of the Minutes, seconded Cllr Mrs Perry and agreed.
6. **Matters arising from the Minutes for report** – none.
7. **To consider Planning Applications for recommendation to MSDC**
 1. 2075/16 : Waveney Cottage, Church Street – removal of Yew Tree due to close proximity to house and boundary. Cllr Mrs Nickson proposed a recommendation of rejection on the grounds the Council would like to see consideration given to pruning the tree rather than removal, seconded Cllr Mrs Perry and agreed.
 2. 2143/16 : Waveney Cottage, Church Street – installation of oil fired central heating system, installation of hot water tank and solar thermal panel. Dig 3ft trench to contain water pipes and electric cables with access cover to each end. Cllr Leadbetter proposed support of the application, seconded Cllr Baker and agreed.
8. **Planning Decisions received from MSDC:**
 1. 1721/16 : 4 Church Street – reduce height of sycamore by 50% and remove overhanging branches from neighbouring property. No objection raised by MSDC.
9. **Wetheringsett Village Hall report**
 - Queries arising from the Annual Accounts 31.3.15
 - Electricity – Cllr Leadbetter gave an explanation for the increased amount during 2015. This had been due to a reduced direct debit following an overpayment during the previous 2 years. The amount paid during 2015 was to cover an increase and regulate payments.
 - Pest Control - There was no ongoing pest control, this was dealt with on an as and when basis.
 - Other issues raised:

The flushing problem had been resolved.

Cllr Mrs Nickson raised the question of testing the water for legionnaires disease. She understood public buildings should be tested every six months. It was agreed that SALC was asked to advise whether this test was a requirement.
10. **New Village Hall report** – none
11. **Proposed speed awareness scheme**

The application for the sites identified had been submitted to Suffolk CC Highways.
12. **To consider request for extension of speed limit in Station Road**

Cllr Ms Payne had contacted the 11 residents in Station Road for their view regarding vehicle speeds. Two responses had been received in support of extending the 30mph or imposing a 40mph limit. Members debated at some length traffic calming measures or imposing a speed limit and the following suggestion was made: that the Parish Council was concerned at the possibility of a traffic accident in this area due to the enclosed nature of the road, the high hedges and poor visibility when exiting vehicular accesses on to Station Road and in order to be proactive requested that a 40mph speed limit was imposed failing which their suggestion for alternative traffic calming measures was put forward. Cllr Leadbetter proposed the above, seconded Cllr Baker and agreed.
13. **To consider Proposed Defibrillator and changed siting**

Cllr Baker stated he had attended a site meeting with a representative from Community Heartbeat

Trust to discuss siting the defibrillator on the outside wall of the Village Hall. Whilst the proposed siting met the criteria, ie pedestrian and vehicular access from the road and the availability of electricity, a decision would need to be made as to the type of cabinet to be used. Two options were available, a high grade sentry locked box unit or an unlocked polycarbonate unit. Heartbeat had suggested that they managed the unit initially. Managed boxes can be DNA tracked if stolen and they are covered under Heartbeat's insurance. There was a slight difference in cost, the sentry box was £2000 and the polycarbonate £1600. Following discussion of the options put forward Cllr Baker suggested the polycarbonate open access option managed and insured by the Heartbeat Trust. Cllr Leadbetter proposed acceptance of the recommendation, seconded Cllr Mrs Perry and agreed. Cllr Baker agreed to progress with Heartbeat Trust and stated he would be promoting the project at the Village Fete.

14. **Play Area Report**

Cllr Mrs Nickson stated she had investigated suitable waste bins and these totalled approximately £100. It was agreed that Cllr Mrs Nickson ordered a bin on those lines.

Notice had been received from MSDC regarding the Annual ROSPA inspection. These would take place during July at a cost of £42.16 per play area. Cllr Mrs Nickson proposed the Council take part in the Group ROSPA scheme, seconded Cllr Leadbetter and agreed.

15. **Proposed formal footpath map** – deferred to next meeting.

16. **Cemetery maintenance** – to consider survey report on additional maintenance request.

Cllr Baker reported that he and Cllr Alston had made an inspection of the cemetery and were in the process of preparing a report. The work would be separated into sections and plotted on to a map. The first stage of work would involve brushcutting. Item to be included on the next agenda.

17. **To consider quotation/repairs to Hockey Hill Bus Shelter**

Cllr Baker reported that the shelter had been made safe pending repair or replacement. One quotation for replacement had been received but this did not include timber preservative treatment or seating. It was agreed two further quotations should be obtained. Cllr Baker offered to obtain a quote from Suffolk CC and Cllr Mrs Nickson from Mr Terry Mosely.

18. **Wetheringsett Village Calendar: fundraising project for the new Village Hall** – report on sponsorship.

Cllr Mrs Nickson was pleased to report that Watsons Oil would sponsor the project for £200. Cllr Mrs Nickson agreed to pass this information on to Cllr Ms Payne.

19. **HM Queen's 90th Birthday Tea**

Cllr Leadbetter reported that preparations for the event were progressing well. A group of musicians from Horham with connections to the Bomb Group at Horham Airfield would be playing music. A cheque for £150 from the agreed budget of £500 would be required for payment to Cactus Promotions. The organisers were currently catering for 150 people.

20. **Finance**

1. To consider s.137 donation requests – none received

2. Accounts for Payment

Suffolk Preservation Soc – annual subscription	30.00
MSDC – bin emptying 2016-17	120.00
Clerk – sal-expen May 2016	247.32
SALC – annual subscription	302.29

Cactus Promotions – part donation to HM Queen's 90 th Birthday celebrations	150.00
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Cllr Leadbetter proposed payment of the above, seconded Cllr Baker and agreed.

3. To consider and approve Parish Council Year End Accounts 31.3.16

The accounts showing a separate reserve for the new village hall project had been circulated. The accounts were proposed, seconded, agreed and signed by the Chairman and RFO (clerk).

4. To approve Annual Return (Annual Government Statement and Accounting Statements) for year end 31.3.16

Members went through items 1 – 9 on the Annual Government Statement and 1 – 11 in the Accounting Statements. The document was proposed, seconded, agreed and signed by the Chairman and Clerk.

21. **Clerk's report/correspondence**

1. SALC – Area North Meeting at Eye 22 June – Cllr Mrs Nickson to attend

2. Ownership of Land in Station Road between the Paddock and Allotment – ownership was not known to members present.

3. Church and Town Estate Charity Accounts year end 31.12.15 – these had been circulated

4. Magpas donation – letter of thanks received for the donation of £50

5. Centenary Fields to mark the Battle of the Somme – members were not currently aware of a vacant green space that could be dedicated as a Centenary Field.

22. **Chairman's Urgent Business**

The Chairman asked that Minutes were circulated within one week of the PC meeting.

The Hackluyt 100th Anniversary – Cllr Mrs Perry reported that the anniversary event was to be held on Sunday 27 November. A memorial plaque was to be placed in the church. A service of dedication would be held in the Church followed by a reception in the Village Hall. Private donations of £1350 had been pledged and the Hakluyt Society had promised £2500. The village would be hosting the event and it was anticipated that possibly 100 people would be attending. Expenses would include the cost of music played by the Ancestral Voices, printing for the Order of Service and catering for the reception. This was estimated at £9.75 per head. As the village was hosting the event Cllr Mrs Perry asked whether the Parish Council would consider a donation of £500 towards the costs. The church service would be open to all.

Members considered the request and Cllr Baker proposed the donation of £500 on the basis the service and reception was open to all in the village, seconded Cllr Mrs Nickson and agreed.

23. **To consider Twitter items** – HM Queen's 90th Birthday Tea Party on Sunday 12 June.

24. **Any other business for information exchange/agenda requests**

Cllr Leadbetter reported that arrangements for the Village Fete were progressing well.

Meeting closed 9.40pm

Signed:

Chairman

Date: