**Wetheringsett cum Brockford Parish Council**

**Minutes of the meeting held 6 February 2017, 7.30pm at the Village Hall, Wetheringsett**

Present: Cllrs R Anscombe (Chairman), Mrs E Aldred, T Alston, Miss J Canham, C Harvey, B Lacey, J Leadbetter. County Cllr A Stringer and District Cllr G Horn.

1. **Apologies for absence** were received from Cllrs Mrs A Arnold, Mrs C Nickson and Ms S Payne.

 County Cllr Stringer would be arriving late due to attendance at another meeting.

1. **To record declarations of interest relating to items on the agenda**

 Item 3.1 – Cllr Miss J Canham

 3. **To receive the following reports**:

 Police – monthly report available online – no questions were raised.

 County Councillor – Written report circulated to members and attached to the Minutes.

 District Councillor – Cllr Horn informed the meeting that Planning Committee Meetings were

 open to the public and parish councillors were entitled to speak at committee meetings for a

 maximum of 3 minutes. Members thanked Cllr Horn for the information provided and would

 bear this in mind for the future.

 Cllr Horn went on to report on the Town Lane haulage site issue. The companies using the site were not installing the correct satnavs into vehicles, hence a number of vehicles have not been able to find the site. It would probably be necessary to look at improved signage for the site as well as asking the companies concerned to improve vehicle satnavs.

 Queries raised included assessing lorry movements to and from the site plus the total unsuitability of the highway infrastructure surrounding the site to handle the increased vehicles using the site, particularly the Park Green/A140 junction. It was also reported that the current planning permission only allowed 20 vehicles to use the site.

 Cllr Horn assured the meeting that he and Cllr Stringer were investigating the concerns and

 the issues raised above and would report on these as and when information was available.

 Footpaths – awaiting up on maintenance requested at footpaths 19 ad 52. Additional

 maintenance raised included footpath 37/39 sign down and 54/46 cross the Middy line the

 gate and post were in need of repair.

 4. **MEETING OPEN TO THE PUBLIC** - no comments

 5. **Minutes of the meeting held 9 January 2017**

 Cllr Leadbetter proposed adoption of the Minutes, seconded Cllr Harvey and agreed.

 6. **Matters arising from the Minutes for report** – none.

 7. **To consider planning applications for recommendation to MSDC**

 1. 0124/17 : Stone Cottage, Mendlesham Road – erection of a single storey extension and link

 to main house. Cllr Mrs Aldred proposed a recommendation of approval,

 seconded Cllr Alston and agreed.

 8. **Planning decisions received from MSDC**

 1. 4717/17 : Ponderosa, Wetherup Street – Proposed rear extension and alterations to remaining

 elevations. **Planning Permission Granted**.

 2. 4804/16 : Highlands, Church Street – conversion of existing garage to study with altered roof

 including creation of first floor bedroom and erection of cartlodge. **Planning Permission**

 **Granted.**

 3. 2691/16 : Mid Suffolk Light Railway, Hall Lane – relaying existing standard guage track on existing

 track bed and erection of new Wilby Halt. **Planning Permission Granted**.

 9. **Wetheringsett Village Hall Report**

 Cllr Leadbetter reported a balance of £792.48 in the village hall account and everything was at

 present paid up to date. There were one or two maintenance jobs to be carried out and these

 had been deferred until the spring.

 Following the suggestion of internet access at meetings at the last parish council meeting, it

 was agreed that the school be asked whether the council could be given wifi access as a guest

 user to its internet at the Hall.

 10. **New Village Hall report**

 On behalf of Cllr Ms Payne, the Chairman reported that a joint project with the school could

 not take place as this would negate lottery funding. Cllr Ms Payne was therefore investigating

 funding with the Big lottery Fund and the Reaching Communities Building Fund.

***County Cllr Stringer arrived***

 3. County Councillor report – Cllr Stringer stated that he was investigating the concerns raised

 over the Town Lane issue. There were two companies operating from the site, both were

 legitimate companies one being an international company. Work is however being sub-

 contracted and the company stated on some of the dockets did not exist. The operating

 company had been contacted told this was not acceptable, they would need to

 sharpen their act and signs indicating the site would need to be put up.

 The potential highway concerns, particularly at the Town Lane/A140 junction, were raised.

 Cllr Stringer stated he would ask highway officers to carry out distance checks. Further

 concerns were raised that the storage capacity of the site was being exceeded. This was being

 checked by Cllr Horn and planning officers.

 Regarding the requested 40mph speed limit on Station Road, Cllr Stringer stated he hoped to

 have a progress update shortly.

 11. **Proposed VAS**

 Cllr Harvey went through the cost of the two signs being considered. One £2748 plus

 £164.22 for the brackets and the other £3224.90, both were able to gather data. Cllr Harvey

 stated that he would however prefer to look more into the detail of each sign before making a

 final recommendation. Item deferred for decision to the next meeting, in the meantime a check

 to be made with County Highways that that the fixing posts were all in place.

 12. **Request for 40mph speed limit – Station Road**. Awaiting update from Cllr Stringer.

 13. **Wetherup Street – speed data report**. Awaiting response from Suffolk Constabulary SNT.

 14. **Defibrillator Community Training Programme** – awaiting update from Mr Mark Baker.

 15. **Play Area report** – no report

 16. **Wetheringsett Emergency Plan** – deferred

 17. **Finance**

 1. To consider s.137 donation requests

 Age UK – Cllr Alston proposed a donation of £50 in line with previous years, seconded Cllr Miss Canham and agreed.

 Mid Suffolk CAB – a letter had been received asking the Council to consider its annual donation and indicating the Bureau had helped with 246 issues from Wetheringsett

 Parishioners over the last year. Before agreeing a donation it was agreed that in view of

 the high number of issues raised the Bureau was asked if there was anything the Parish

 Council could do to assist parishioners locally.

 2. Accounts for Payment

 Clerk: salary/expen Jan 2017 - £259.04

 Age UK - £50

 Cllr Alston proposed the above payments, seconded Cllr Leadbetter and agreed.

 3. Finance Report

 Accounts and bank reconciliation to 31.1.17 had been circulated prior to the meeting. No

 questions raised.

 18. **Review and adoption of Standing Orders and Financial Regulations**

 Both documents had been circulated prior to the meeting to enable members to go through

 each proposed document.

 Cllr Leadbetter proposed adoption of the Standing Orders, seconded Cllr Alston and agreed.

 It was agreed that adoption of the Financial Regulations be deferred to the next meeting to

 enable members to go through the document due to the number of amendments for

 consideration.

 19. **Clerk’s Report/Correspondence**

 Town Lane HGV’s – emails from two parishioners, Mr D Shulver and Mrs Cathy Smith

 had been circulated.

 20. **Chairman’s Urgent Business** – none

 21. **To consider Twitter items** – none

 22. **Any other business for information exchange/agenda requests**

 Cllr Harvey raised the need to recruit volunteers to help organise the village fete.

 It was agreed a call for volunteers should be included in the parish magazine. Cllr Harvey to

 organize.

 23. **Date of next meeting – Monday 6 March 2017**

 Meeting closed 9.02pm

 Signed: Chairman Date: