

**WETHERINGSETT CUM BROCKFORD PARISH COUNCIL**  
**Minutes of the meeting held 1 February 2016**

Present: Cllrs R Anscombe (Chairman), Mrs E Aldred, T Alston, M Baker, Miss J Canham, B Lacey, J Leadbetter, Mrs C Nickson, Ms S Payne.  
County Cllr A Stringer and one member of the public

1. **Apologies for absence** were received from Cllrs Mrs A Arnold and Mrs S Perry. Members were saddened to hear Cllr Mrs Perry had recently lost her husband, Roger, and recorded their condolences to Mrs Perry and her family.
2. **Declarations of interest relating to items on the agenda**  
Item 7.1 – Cllr T Alston
3. **To receive the following reports**  
Police – written report circulated and attached to the Minutes  
County Councillor – written report attached to the Minutes. Cllr Stringer went on to report that he would be looking to fund the VAS in full. He would be in contact with County Highways to progress the project. On behalf of the village, members recorded their appreciation to Cllr Stringer for his help with the project.  
Cllr Mrs Aldred reported that the painted signs on the main A140 road at the Park Green junction were missing. These were helpful to motorists turning into the junction. Cllr Stringer stated that he would speak to County Highways to request reinstatement.  
District Councillor – no report  
Public Rights of Way – It was reported there had been no action to reinstate footpath 19 – 20. It was agreed this was chased with Suffolk CC Public Rights of Way.
4. **To approve Minutes of the meeting held 4 January 2016**  
Cllr Baker proposed acceptance of the Minutes, seconded Cllr Mrs Nickson and agreed.
5. **Matters arising from the Minutes for report**  
Dog Bins – Cllr Ms Payne reported there had been objections to siting one of the dog bins in the vicinity of Church Street. It was therefore proposed the bin was located at the top of Hall Lane, this was a well used dog walking route, following consultation with the resident of the bungalow in Hall Lane. This proposal was unanimously agreed.  
Hockey Hill Bus Shelter – Cllr Leadbetter stated he had received reports of dog fouling in the bus shelter. This had been cleared away but would need to be monitored.  
Bucks Head PH – there had been no further news following reports of a proposed change of Use of the building.
6. **MEETING OPEN TO THE PUBLIC** – no comments
7. **Planning Applications for recommendation to MSDC**
  1. 4451/15 : Westwood, Cedars Hill – first floor extension over existing with single storey side extensions. Cllr Mrs Nickson proposed a recommendation of approval, seconded Cllr Leadbetter, 8 in favour, 1 abstention.
8. **Planning Decisions received from MSDC**
  1. 3888/15 – 1 Church Street – to fell Willow tree due to excessive size, fell 2 Cherry trees due to proximity to house and oach lodge, fell Plum tree, fell Acer close to new extension and main drain. Replant with appropriate small trees on boundaries. Approved by MSDC.
9. **Wetheringsett Village Hall report**  
Cllr Leadbetter reported a fire equipment survey had been satisfactorily carried out. A few minor repairs were required to a window and guttering. Gas cannisters had been removed from the building and Curtains Up were rehearsing for the pantomime. The Wetheringsett Parish Council of the year plaque would be displayed centrally on the wall.
10. **Proposed new Village Hall report**  
Cllr Ms Payne reported the legal agreements for the new hall were at last progressing, the County Council invoice would need to be paid however before the agreements could be

finalised.

The Village Quiz had raised £530 towards the project. Further funding applications would be made when the legal agreements had been completed. County Cllr Stringer was thanked for his help in progressing completion of the legal agreements with County Council officers.

11. **Provision of Speed Aware scheme** – awaiting next step from Suffolk CC Highways.

12. **Play Area report**

On behalf of Cllr Mrs Arnold, Cllr Baker reported the broken sign had been repaired regular and inspections completed. Cllr Baker was pleased to report all was in order.

13. **Wetheringsett Footpath Leaflet**

The Chairman produced copies of the proposed leaflet. Members endorsed their approval and it was suggested that a tribute was included in the leaflet to the late Mr Roger Perry, he having drafted the comprehensive text for the leaflet. The Chairman agreed to speak to Cllr Mrs Perry regarding the suggestion. When finalized the leaflet would be distributed through the village in the parish magazine and would be available from the Church porch, the MSLR and website.

14. **Wetheringsett PCC request for additional cemetery maintenance**

Following a recent PCC meeting, Cllr Mrs Aldred reported the additional maintenance required included cutting back the overgrown hedges and brambles to the boundary edge and tree pruning. The PCC had suggesting setting up a working party from the community. It would be a large project and it had been suggested starting the work in the autumn, this would provide time to set up volunteer working parties. Cllr Baker stated he would be willing to help at the weekends and could provide use of a brushcutter. The use of the school WC's could probably be made available if the work was carried out at the weekend.

15. **Proposed defibrillator – ex-telephone kiosk, Church Street**

Cllr Baker reported an application for funding had been submitted to District Cllr Horn for a contribution towards the project from his locality budget. In addition an application had also been made to the Townlands Trust. In the meantime Cllr Baker was looking into re-painting the kiosk and the landscaping.

16. **Village Fete – to consider funding Small Society Lotteries Licence**

The Committee would like to run a grand draw at the fete for which a small society lottery licence would be required. The fee was £40. Cllr Alston proposed the PC funded the fee, seconded Cllr Mrs Aldred and agreed.

17. **To agree Twitter items**

Request for Cemetery volunteers; Eastern Angles performance at the Village Hall on 16 April; the sum raised at the Village Quiz, £530 and details of the Parish Council of the Year Award.

18. **Finance**

1. To consider s.137 donation requests – none received

2. Accounts for Payment

USAAF Memorial Fund – PC of the Year Award prize £50.00

Clerk's sal/expenses Jan '16 £246.38

Glasdon – 2 x dog waste bins £304.05

3. Review of Standing Orders, Financial Regulations, Asset Register, Risk Assessment and Internal Controls

All documents had been circulated prior to the meeting for review. No amendments were raised. Cllr Leadbetter proposed adoption of all documents on block, seconded Cllr Baker and agreed.

19. **Clerk's report/correspondence**

Suffolk CC: Report on future maintenance/improvements to the A140 – document circulated  
SALC – nomination to attend Royal Garden Party. The Chairman was nominated. Selection would be made at random from nominations received.

Village Litter Pick – it was understood this would take place between 4 – 6 March. The Chairman would speak to Mrs Clare Tilbury for confirmation.

Hockey Hill flooding – it was believed one of the main causes of the surface water flooding was due to the inadequate run-off from roofs in Hackluyt Close – the underground pipework was

unable to take the increased water. It was agreed Suffolk CC Highways was asked to investigate whether the underground pipework had been upgraded to take the increased surface water from the development.

20. **Chairman's urgent business** – none

21. **Any other business for information exchange/agenda requests**

Cllr Miss Canham – Special Constable Award. The Chairman congratulated Cllr Miss Canham on receiving her award and for her volunteer work as a special constable.

New Village Hall Fund Raising – Cllr Ms Payne reported a village calendar had been suggested as a fund raising project for the new Hall with photographic entries from parishioners. Cllr Ms Payne stated she would welcome feedback as to a suggested sale price for the calendar. Item to be included on next agenda for discussion.

Meeting closed 9.10pm

Signed:

Chairman      Date: