

WETHERINGSETT CUM BROCKFORD ANNUAL PARISH MEETING
Monday 13 May 2019, 7pm at The Village Hall, Wetheringsett followed by the Annual Meeting
of the Parish Council at 8.00pm

ALL PARISHIONERS ARE INVITED TO ATTEND

A G E N D A

- 1. Apologies for Absence**
- 2. To approve Minutes of the Annual Parish Meeting held 1 May 2018**
- 3. Matters arising from the Minutes**
- 4. To receive the following reports:**
 - Chairman of the Parish Council
 - Police – monthly report available online at <http://.suffolk.police.uk>
 - County Councillor
 - District Councillor
 - Wetheringsett Primary School
 - Wetheringsett Village Hall
 - Wetheringsett Parochial Church Council
 - Mid Suffolk Light Railway
 - Footpath Warden
 - Tree Warden
 - Wetheringsett Play Area
 - Any other reports
- 5. To receive the following annual accounts:**
 - Wetheringsett cum Brockford Town Estate Charity
 - Wetheringsett Village Hall
 - Wetheringsett cum Brockford Parish Council
- 6. OPEN SESSION**

The WETHERINGSETT CUM BROCKFORD ANNUAL PARISH COUNCIL MEETING
will be held at 8.00pm on 13 May 2019 at the Wetheringsett Village Hall. The meeting will be
open to the public and parishioners may take part in the meeting at item 8

- 1. To receive the signed Declaration of Acceptance of Office forms for the position of Councillor**
- 2. Election of Chairman inc. signing of the Declaration of Acceptance of Office for the position**
- 3. Apologies for absence**
- 4. To receive declarations of interest relating to items on the agenda**
- 5. Election of Vice Chairman inc. signing of the Declaration of Acceptance of Office for the position**
- 6. To approve Minutes of the Meeting held 1 April 2019**
- 7. Matters arising from the Minutes for report**
- 8. MEETING OPEN TO THE PUBLIC**
- 9. To consider co-options to the council for unfilled posts following the uncontested Parish Council Election on 2 May 2019**
- 10. To confirm the appointment of Parish Councillors on Working Groups and/or Representatives on the following :**
 - Finance
 - Public Rights of Way
 - Trees
 - Village Hall
 - Refurbishment/New Village Hall
 - SALC
 - Play Area
 - Emergency Planning

Neighbourhood Plan

To confirm the continuation of the appointment of the Clerk to the Council as the Responsible Financial Officer

Other

11. To consider Planning Applications for recommendation to MSDC

1. DC/19/01752: Wetheringsett Manor – change of use, alterations to Wetheringsett Manor and associated buildings to provide a specialist school for children with special education needs, removal of lean-to extension and collapsed structure.
2. DC/19/01710: Green Lane Cottage, Green Lane – erection of single storey rear extension with roof lantern
3. DC/19/ 01777: Eversons Farm, Brockford Green – erection of 2 bay cartlodge following demolition of outbuilding

Any received since publication of Agenda

12. Planning Decisions received from MSDC

1. DC/19/00542: Land at Brockford Road, Mendlesham – retention of use of agricultural land to site domestic mobile home including new vehicular access to highway, gateway and fencing. Planning Permission Refused.
2. DC/19/00316: Bridge Cottage, Church Street – replacement windows with modern UPVC flush casement windows. Planning Permission Granted.
3. DC/19/00545: Land at Brockford Road – change of use for stationing static residential caravan and provision of hardstanding for up to 3 touring caravans. Planning Permission Refused.
4. DC/19/00544: Land at Brockford Road – change of use of agricultural land to breeding kennels and stationing of mobile home for office use including new vehicular access to highway. Planning Permission Refused.
5. DC/19/00744 & Moat Farm, Wetherup Street – extension of outbuilding to create self-contained annexe following demolition of lean-to, new window openings and insertion of rooflight, erection of cartlodge. Planning Permission Granted.
6. DC/19/00923: The Paddocks, Brockford Road – Discharge of conditions application DC/17/05336. Condition 3 Landscaping, Condition 4 provision of parking, condition 5 bins and collection areas, condition 6 foul water drainage. MSDC action imposed.
7. DC/19/00998 & Meadow Farm, Blacksmith Green – Discharge of conditions Application 1767/15, DC/19/00941 condition 8 materials, condition 9 clay lump walls. MSDC action imposed.
8. DC/19/01335: Primrose Cottage, Wetherup Street – Discharge of conditions, application DC/17/04528. MSDC action imposed.
9. DC/19/01222 & Mill Cottage, Church Street – erection of rear lean-to extension following removal of existing timber clad extension, reinstatement of C16 doorway, formation of en-suite to attic room. Listed Building Consent Granted.
10. DC/18/04744: Land adjacent The Laurels, White Horse Corner – erection of 2 dwellings with associated det garage buildings, drainage, parking and access works following demolition of existing buildings and hardstandings. Outline Planning Permission Granted.

Any received since publication of Agenda

13. Planning Correspondence

14. Wetheringsett Village Hall report

15. Use and maintenance of current hall – medium term plan for village hall

16. VAS speed awareness report

17. Play Area maintenance report

18. Cemetery and Play Area grass cutting update

19. Proposed Neighbourhood Plan report

20. Proposed Wetheringsett Cycle Route

21. Report of flytipping – Pitmans Corner

22. Finance

1. To consider s.137 donations
2. Accounts for Payment
3. To consider/approve Parish Council Annual Accounts for year end 31.3.19
4. To consider/approve Exempt/Annual Governance/Financial Statements (AGAR) for year end 31.3.19

- 5. Finance report
- 23. GDPR – to consider adoption of Data Protection and Privacy Policies**
- 24. Clerk’s report/correspondence**
- 25. Chairman’s Urgent Business**
- 26. Any other business for information exchange/agenda requests**
- 27. Date of next meeting – Monday 3 June 2019, 7.30pm at the Village Hall**

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Clerk 7 May 2019