

Wetheringsett cum Brockford Parish Council

A meeting of the Parish Council will be held on Monday 4 February 2019, 7.30pm at the Village Hall, Wetheringsett. The meeting will be open to the public and parishioners may take part in the meeting at item 6.

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of interest relating to items on the agenda**
- 3. To receive the following reports:**
 1. Police - available online at <http://suffolk.police.uk>
 2. County Councillor
 3. District Councillor
 4. Footpaths
 5. Trees
- 4. To approve Minutes of the meeting held 7 January 2019**
- 5. Matters arising from the Minutes for report**
- 6. MEETING OPEN TO THE PUBLIC**
- 7. To consider Planning Applications for recommendation to MSDC**
 1. DC/19/00054: Wetheringsett Village Telephone Kiosk – refurbishment of the village telephone kiosk
 2. DC/19/00262: Waveney Cottage, Church Sgreet – trim branches of 3 hazel trees
 3. DC/19/00240: Mendlesham Industrial Estate, Norwich Road – cld roof and raise roof profile
 4. DC/19/00329: Wetheringsett Primary School – notification of works in conservation area – fell 2 Christmas trees T1 and T2
 5. Any received since publication of Agenda
- 8. Planning Decisions received from MSDC**
 1. DC/18/05424: 1 All Saints Close – removal of maple to ground level. MSDC does not wish to object.
 2. DC/18/04424: Deerbolts Cottage, Blacksmiths Green – Discharge of Conditions DC/18/00082 – DC/1/04453: Condition 4 agreement of materials, Condition 5 fenestration. Prior to commencement of works details to be submitted to MSDC
 3. DC/18/04132: Deerbolts Cottage, Blacksmiths Green – Discharge of Conditions Applicaton DC/18/00077 – Condition 6 Alteratons to frame, Condition 7 Landscaping, Condition 9 Lighting. Prior to commencement of work details to be submitted to MSDC.
 4. DC/18/04138: Deerbolts Cottage, Blacksmiths Green – Discharge of Conditions DC/18/00078 – Condition 3 Alterations to frame, Condition 4 Demolitiion or alteration. Prior to commencement of works details to be submitted to MSDC.

Any received since agenda published
- 9. Planning Correspondence**
- 10. Proposed Neighbourhood Plan update**
- 11. Wetheringsett Village Hall report**
- 12. Use and Maintenance of current hall – medium term plan for village hall**
- 13. VAS speed awareness and use of equipment on A140 (Brockford Street)**
- 14. Play Area - maintenance and to consider ROSPA annual inspection report 2018**
- 15. Wetheringsett Cycle Route report**
- 16. Finance**
 1. To consider s.137 donations
 2. Accounts for Payment
 3. Finance Report **including review of Internal Controls Policy**
- 17. GDPR review and report**
- 18. To consider adoption of Standing Orders 2018/19**
- 19.. To review and adopt Asset Register 2018/19 and Risk Assessment Policy 2018/19**
- 20. Clerk's report/correspondence**
- 21. Chairman's Urgent Business**
- 22. Any other business for information exchange/agenda requests**
- 23. Date of next meeting – Monday 4 March 2019, 7.30pm at the Village Hall**